

ASRM 2020 VIRTUAL SCIENTIFIC CONGRESS & EXPO

VIRTUAL PRESENTER FAQ

This FAQ is for oral abstract session presenters. For CME-session Speaker FAQ, please click [here](#).

Where/when do I upload my slides/presentation?

This year, with the move to the **virtual** meeting, you do not need to upload your slides for the meeting. This is a deviation from the “upload your slides by September 21st” information that was previously communicated (that was related to the in-person meeting). You will have your presentation ready to present on the day of your Pre-Record. This way, you control your transitions and slides. You will receive a separate email from the virtual system (Cadmium) to complete speaker tasks, and one of them is an optional upload of slides. This is for the attendees to view/download during the meeting and is completely optional.

When do I need to have my presentation’s pre-recording completed?

All pre-recorded presentations should be completed **no later than October 15, 2020**.

What is the link to book appointments for pre-recordings?

This link was sent to all speakers and presenters via email on 9/2/2020. Please contact ASRM at research@asrm.org if you did not receive this email.

I am having issues with accessing the scheduling site for pre-recording, who can help me?

If you have any problems accessing the above site/calendar, tech support for the Pre-Record scheduling site can be reached at support@falconevents.com.

Can I make edits to my presentation?

You can until you make your Pre-Recording of your presentation. Once you’ve made the pre-recording, you will not be able to make edits. Be sure your presentation is ready to present by the day/time you choose for your Pre-Recording.

Do I use a specific PowerPoint Template for my presentation?

Oral abstract presenters do NOT use a specific template. Speaker resources (including points for effective PowerPoint presentations and other presenter’s resources) can be found [here](#).

How long am I presenting?

All oral abstract presentations are limited to 10 minutes only. When making your pre-recording, keep it to 10 minutes or under.

Do I really need to make 2 appointments?

Yes! Both appointments (Tech Check & Pre-Record) are required by the pre-recording team.

What if I have more than one presentation – should I book more than one STEP 2 appointment?

Yes! It is recommended that you book a STEP 2 appointment for each presentation you need to pre-record. You only need to book one Tech Check.

Should all the oral presenters in my session attend the same Tech Check?

No! This is intended as a one-on-one session. Please do not invite others. Do not substitute yourself with an assistant or other person. The Tech Check will only be effective if working directly with the individual who will be making the presentation/recording.

What platform will I be making the Pre-Recording on?

All presentations will be recorded on Zoom. You are encouraged to download and use the Zoom app and create a profile. This is free to do. Be sure you are logged in as yourself. You can check if you have the latest version of the Zoom app by clicking this link: https://zoom.us/download#client_4meeting. You can also use the browser-based Zoom app, but it may have limited functionality. If you require use of different software or other accommodations, please discuss this with your Tech Check technician, or email support@falconevents.com for assistance.

Do you have any virtual speaking pointers or guidelines?

Yes! Please view them on our [Presenter Resources](#) page [here](#).

Is Registration open?

Yes! You can register online at <https://asrmcongress.org/register/> or by calling 866-471-7224. If you have any questions or issues with your registration, please email asrmregistration@spargoinc.com. The full schedule is online [here](#). You can sort by track, day, and session type for your convenience.

Is it a requirement to register for the meeting if I am a presenter?

All presenters are expected to register for the meeting unless a financial hardship or logistical issue comes up, in which case they should reach out personally to inquire about an exception. Please email asmregistration@spargoinc.com to request information on the special form ASRM has for attendees from developing countries to receive a discounted rate.

When will the Fertility & Sterility abstract supplement be published?

The issue will be published online on the www.fertstert.org site in October.

Other General **Abstract FAQ's** can be found [here](#).