2022 CALL FOR ABSTRACTS

Submission of an abstract for presentation implies attendance of the presenting author at the 2022 Scientific Congress in Anaheim.

Preparation Guidelines and Instructions

The American Society for Reproductive Medicine Scientific Congress Committee invites you to participate in the 2022 Scientific Congress in Anaheim, California, through the submission of scientific abstracts for consideration for presentation. Due to current travel restrictions, all individuals who require a visa to enter the United States are urged to immediately obtain necessary papers to attend the meeting upon submission of the abstract. A letter inviting any individual who wishes to attend may be obtained after registering for the Congress or via the Congress website on the Attendees page (https://asrmcongress.org/attendees/). This letter does not imply any financial support by ASRM.

Abstracts must be submitted electronically through the Online Abstract Submitter program, which will be available Wednesday, February 16, 2022, at the following Web address: https://asrm.confex.com/asrm/2022/cfp.cgi

Final Date for Submission of Abstracts: Wednesday, April 20, 2022, 5:00 p.m. Eastern Time for domestic US submitters, which is 10:00 p.m. GMT for international submitters.

Note: Any presenting author who fails to present an accepted abstract or have it presented by a co-author, or who withdraws an abstract after July 13, 2022, will not be allowed to serve as an author on an abstract considered for presentation at the ASRM Scientific Congress for the following two years. If for any reason an abstract accepted for presentation (either oral or poster) cannot be presented, ASRM should be notified immediately via email abstracts@asrm.org with the abstract title and number and information about the withdrawal.

Changes from previous years:

1. The SUBMISSION DEADLINE has moved up 1 week – please be aware there are no extensions to our abstract submission deadline of Wednesday, April 20, 2022, 5:00 PM Eastern Time.

2. SUBMISSION CHANGES: ASRM now requires all authors (presenting and co-authors) to login with an ASRM account id & password to access the submission and disclosure process. To prevent any delay in accessing the system, all abstract co-authors are encouraged to create an ASRM account before attempting to submit. You can setup an ASRM account anytime online here.

3. The last day to withdraw without penalty is July 13, 2022.
GENERAL ABSTRACT SUBMISSION GUIDELINES & REQUIREMENTS

SUBMISSION REQUIREMENTS

• All abstracts and video summaries must be submitted electronically via the abstract/video submission site by the deadline. Fax, email, and postal submissions will not be accepted. Late submissions will not be accepted.
• Submission of an abstract for consideration for presentation implies that the presenting author & associated co-authors have legal and ethical rights to submit and present this work. Plagiarism and submitting work that an author has no rights to, will result in an investigation and penalty.
• Abstracts submitted to ASRM must contain original work, not previously published, presented, or submitted for publication or presentation at the time of this submission.

****Submission of an abstract for consideration for presentation implies that the presenting author or a designated co-author will attend the meeting to present his/her work if accepted.

ABSTRACT FORMATTING AND CONTENT

• Abstracts must adequately describe the research performed so that the quality, originality, and completeness of the work can be evaluated. Only structured abstracts with the required 5 headings can be submitted. Failure to follow the proper format will disqualify the abstract for grading and consideration.
• Abbreviations used in abstracts must be defined. Abbreviations are permitted in titles if they immediately follow the term being abbreviated and are enclosed in parentheses. If used in the text, they should be defined at first mention if not already defined in the title.
• Where possible, generic names should be used for pharmaceuticals, biologics, and medical devices. The trade name of the product used in a study can be referenced. The trade name may be used if the product is the only one of its general type and use of the generic name would encumber the reader. Promotional language and logos may not be used.
• Do not identify individuals or affiliating institution in the title or abstract body. Doing so will result in the abstract being disqualified.
• Figures, images, and/or graphics are not permitted and will be deleted.

HUMAN SUBJECTS

• Abstracts or videos regarding human reproductive cloning will not be considered or accepted.
• Research involving human subjects or human materials must have been approved or exempted by the appropriate Institutional Review Board (IRB) with jurisdiction or equivalent.

AUTHORSHIP

• When creating an abstract, list the presenting author first. If you need to change who is the presenting author, you can do so in the system until the Abstract Submission period is over (April 20, 2022). After the submission period, please have the current presenting author email abstracts@asrm.org to request a different co-author be named as the presenting author.
• All author names should be included at the time of submission; no authors will be added the abstract submission period ends. All author names will be printed in the Abstract Supplement exactly how they are input into the system by the submitting author.
• A separate disclosure of commercial and financial relationships must be completed for each individual author through the Online Abstract Submitter program. An author on multiple abstracts need only complete one disclosure if they are submitted under the same email.
• ASRM now requires all authors (presenting and co-authors) to login with an ASRM account id & password to access the submission and disclosure process. You can setup an ASRM account anytime online here.

• Submitting authors can return to abstracts for editing at any time before the abstract submission end date (April 20, 2022) by clicking on the link provided in your email (you will be required to create a login and password, validated in your email) or via the link on the right side of this page. Additionally, each co-author has access to correct their name, degree, and affiliation information when they complete their online disclosure.

***ASRM is not responsible for missing or excluded names that the submitting author leaves off during the submission process.

ABSTRACT EMBARGO AND PUBLICATION

• ABSTRACT EMBARGO: ASRM asks that authors maintain an embargo on information in the abstracts, along with any additional information that will be presented at the Congress, until the day and time scheduled for presentation at the Congress. Abstracts that are included in ASRM’s press releases for the Scientific Congress are excluded from this rule. For more information regarding what may be released publicly before the Congress, or how to comply with the embargo, please contact publicaffairs@asrm.org.

• All accepted abstracts are published in the Fertility & Sterility Abstract Supplement online at www.fertstert.org as a supplemental issue.

NOTIFICATIONS

• Notifications regarding acceptance/rejection will be emailed to the presenting author beginning no later than June 27, 2022, to the email address listed in the Online Abstract Submitter.

• If you do not receive notification of the status of your abstract by July 11, 2022, call Technical Support at +1 (401) 334-0220 or email technical support at asrm@confex.com.

• All decisions by the Scientific Congress Committee and ASRM are final. Dates and times of presentations cannot be changed.

• The primary/presenting author is considered by ASRM the main point of contact for each abstract. This author is responsible for keeping their email contact information up to date within the abstract system. If the presenting author fails to provide a working email, to check their email or spam filters for notifications, or to respond to ASRM directives via email notifications that result in their presentation not being presented, that is considered a failure to present, and the abstract will face the ASRM penalty regarding failure to present. Requests for changes to emails on file can be made to: abstracts@asrm.org.

• If you are not the presenting author, ASRM will not notify you via email of the status of your abstract. Check with your presenting author for status updates. Communication regarding acceptance/rejection and all further instructions will only be emailed to the presenting author.

WITHDRAWAL DEADLINE, FAILURE TO PRESENT, and PENALTY

• Last date to withdraw abstracts accepted for presentation without incurring a penalty: July 13, 2022.

• Penalty: Any presenting author who fails to present an accepted abstract or have it presented by a co-author, or who withdraws an abstract after July 13, 2022, will not be allowed to serve as an author on an abstract considered for presentation at the ASRM Scientific Congress for the following two years. ASRM reserves the right to impose additional penalties on other parties (including corporate and other sponsors of research projects) for improper withdrawal of abstracts. Exceptions will be considered if the ASRM is given prompt notification for extreme, unforeseen circumstances. To withdraw an abstract or notify ASRM of non-
presentation, the primary author should email abstracts@asrm.org with the abstract title and number and information about the withdrawal.

- Failure to present means the presenting author failed to follow the instructions provided. Abstract authors are responsible for checking their emails regarding acceptance/rejection and instructions regarding presentation. The examples provided below are not an exhaustive list but only an illustration of what this phrase could mean.

- **For an abstract accepted for oral presentation**, failure to present means the presenting author failed to follow instructions provided to them (which could mean failing to complete assigned tasks, or that the author failed to show for the in-person presentation). If the presenting author cannot perform these duties, they should have a co-author or other individual present for them.

- **For an abstract accepted for poster presentation**, failure to present a poster would include not following instructions provided to them (which could mean failing to complete assigned tasks by the deadline or failure to show for assigned poster session). If an author uploads a word-only copy of the body of the abstract instead of an actual poster, this is also considered failure to present.

- Once the abstract supplement is published, no withdrawals are allowed.

**ABSTRACT AWARDS**

For an abstract to be considered for any award, one author must be a member of ASRM in good standing. An abstract may receive more than one award. ASRM prize papers and posters winners will be announced, and the recipients will be recognized during the Awards/Closing Ceremony, Wednesday, October 26, 2022.

**Scientific Congress Prize Papers (Oral presentations):**

Candidates for two Scientific Congress Prizes will be selected by the Scientific Congress Committee from all abstracts submitted to the meeting regardless of designation of group for initial review. These oral presentations will be judged at the meeting and selection will be determined by the Scientific Congress Prize Paper Committee. The presenters of the two Scientific Congress Prize papers will each be awarded $1,000.00.

**Scientific Congress Prize Posters:**

This year a top poster category has been added. Those selected as top poster presenters will be invited to give a 2-minute, one slide, presentation at the Top Poster Lightening Round to be held at the Congress. Prize Posters will be selected from these top presentations. Prize Posters will be judged and selected by the Scientific Congress Prize Poster Committee for prize awards. The awards are:

- First Prize: $500
- Second Prize: $300
- Third Prize: $200

**Resident In-Training Award:**

This award will recognize the presenter of an exceptional abstract who is currently a resident in training in the field of obstetrics and gynecology or urology. Applicants who wish their abstract to be considered for this award must check the “Resident In-Training Award” check box in the Online Abstract Submitter. He/she must be the presenting author (first), must be a resident in training, and must attend the ASRM 2022 Scientific Congress in Anaheim, CA to present the abstract. The awardee will receive:

- $500.00
- One-year free ASRM membership
- Free registration for ASRM 2022 Scientific Congress, in Anaheim, CA.
In-Training Awards for Research:
Five (5) In-Training Awards for Research will be granted in recognition of outstanding research conducted by individuals who are in-training. Applicants who wish their abstract to be considered for one of these awards must check the “In-Training Award for Research” check box in the online Abstract Submitter. He/she must be the presenting author (first) and must be a medical student, resident, fellow or undergraduate, graduate, or postdoctoral student, and must attend the ASRM 2022 Scientific Congress in Anaheim, CA to present the abstract. Each awardee will receive:
• $250.00
• One-year free ASRM membership
• Free registration for ASRM 2022 Scientific Congress, in Anaheim, CA.

Society of Reproductive Surgeons (SRS) In-Training Awards for Research:
Three (3) SRS In-Training Awards for research will be granted. The purpose of these awards is to recognize outstanding research conducted by individuals in-training. Applicants who wish their abstract to be considered for one of these awards must check the “SRS In-Training Award for Research” check box in the Online Abstract Submitter and must submit their abstract to a “Reproductive Surgery” category or sub-category. The candidate must be the presenting author (first), must be a medical student, resident, fellow or undergraduate, graduate, or postdoctoral student, and must attend the ASRM 2022 Scientific Congress, in Anaheim, CA to present the abstract. Each awardee will receive:
• $250.00
• One-year free ASRM and SRS membership
• Free registration for ASRM 2022 Scientific Congress, in Anaheim, CA.

Nurses Professional Group Prize Paper Award for Research
One (1) Nurses Professional Group (NPG) Prize Paper Award for research will be granted. The purpose of this award is to recognize outstanding research conducted by nurses. Nurses who wish their abstract to be considered for this award must submit their abstract to the “Nursing” subcategory. The candidate does not have to be a member of ASRM at the time the abstract is submitted, however, they must be (1) a nurse, (2) the presenting author (first), and (3) attending the ASRM 2022 Scientific Congress in Anaheim, CA to present the abstract. The awardee will receive:
• $500.00 prize check
• One-year free ASRM and NPG membership

Society for Male Reproduction and Urology (SMRU) Traveling Scholars Award Program:
The objective of this award is to provide an opportunity for trainees to learn more about the field of male infertility by attending educational activities at the ASRM Scientific Congress. Awardees will receive reimbursement of up to $2,350 in travel expenses to attend the Congress, which will be held in Anaheim, CA, October 22-26, 2022. More detailed information about this specific award, including the application form, can be found here.

Society for Reproductive Surgery (SRS) – Society for Male Reproduction and Urology (SMRU) Travel Scholar Award for Male Reproductive Surgery
The objective of the SRS-SMRU Travel Scholars Award is to provide an opportunity for any trainee in reproductive medicine whose abstract submission focuses on male reproductive surgery to expand their educational and networking experience in the field by attending educational activities at the annual Scientific Congress & Expo of the American Society for Reproductive Medicine (ASRM). More detailed information about this specific award, including the application form, can be found here.
Society of Reproductive Surgeons (SRS) Travel Scholar Award for Reproductive Surgery
The objective of the SRS Travel Scholars Award is to provide an opportunity for any trainee in reproductive medicine and whose abstract submission focuses on reproductive surgery to expand their educational and networking experience in the field by attending educational activities at the annual Scientific Congress & Expo of the American Society for Reproductive Medicine (ASRM). More detailed information about this specific award, including the application form, can be found here.

Group Abstract Awards:
The Society for Assisted Reproductive Technology (SART), the Society for Reproductive Endocrinology and Infertility (SREI), the Society of Reproductive Surgeons (SRS), the Society of Reproductive Biologists and Technologists (SRBT), and the Society for Male Reproduction and Urology (SMRU) select prize papers and awards. Several of the ASRM Professional Groups and Special Interest Groups also select prize papers for cash awards. All awards are recognized online and in our ASRM Scientific Congress Final Program which is posted on our ASRMCongress.org website each year. More information about group abstract awards can be found online here.

Technical assistance
Phone: +1 (401) 334-0220 available Monday – Friday 8:30AM – 6:00 PM Eastern Standard Time USA (GMT -05:00).
Email: asrm@confex.com

INSTRUCTIONS FOR ABSTRACT SUBMISSION:
Be aware you can check the status of your abstract at any point by observing the Abstract Control Panel on the top of the abstract submission screen. That looks like this:

If there is a circle with a horizontal line in it, that means the step is incomplete and puts your abstract into an incomplete status in the system. Any step with a horizontal line in the circle must be completed for your abstract to proceed to review. If the horizontal line circle is on the Author Disclosures step, that means one or more of your authors has not yet completed their disclosure.

A. STEP BY STEP SUBMISSION INSTRUCTIONS
   1. TITLE PAGE:
      a. Type in your 200-character limit title, the submitter’s email, select your presentation preference (Either Oral or Poster, or Poster Only), and then select your study design type from the drop-down list. Once done, click on SAVE AND CONTINUE at the bottom of the page.
b. **The Study Design choices are:**
   i. Case Control Study
   ii. Case Report
   iii. Experimental/Exploratory
   iv. Literature Review
   v. Prospective Observational
   vi. Qualitative/Survey
   vii. Randomized Control Trial
   viii. Retrospective Case Series
   ix. Retrospective Cohort Study (includes comparator groups)
   x. Systematic Review/Meta-Analysis

2. **CATEGORY and SUB-CATEGORY are required fields.** You may select one category and up to 3 Sub-categories. Some awards require specific sub-categories to be selected, please ensure you are informed of this when submitting.

3. **AUTHOR(s):** In the Online Abstract Submitter, provide names of all co-authors.
   a. **The Presenting Author should be entered first.** Search for each author using last name or email address.
   b. If you are not able to find an author using the search feature, please select the radio button beside “Not Found – Enter new name” then click SELECT to enter a new author. **New authors’ first (given) name, last (family) name, degree(s), and email should be entered.**
   c. **NOTE:** ASRM now requires all authors (presenting and co-authors) to login with an ASRM account id & password to access the submission and disclosure process. You can setup an ASRM account anytime online [here](#).

4. **AUTHOR DISCLOSURES:**
   a. All authors included on the abstract are required to complete a conflict-of-interest disclosure form within the abstract submission system. **You will not be allowed to proceed to any other part of your abstract submission until all co-author disclosures are complete.**
   b. When you enter author information, an email is automatically sent to the co-authors, asking them to complete the disclosure. You can also send email reminders to authors missing disclosures. If you complete all steps of your submission and then add more authors, your submission will not be considered complete and will not be submitted for consideration until those newly added authors complete their disclosures.

5. **ABSTRACT TEXT:**
   a. Format the abstract into five (5) sections. Each section must be preceded by a section heading. Section headings must be in upper case, followed by a colon, as shown below. The headers must be included, or the abstract text will not be accepted. You may copy and paste formatted text from your word processor or use the buttons on the text box to format your text or add special characters.
      i. **Objective:** An introductory sentence indicating the objective and purpose of the study.
      ii. **Materials and Methods:** A description of methodology including applicable statistical evaluation.
      iii. **Results:** A summary of the new, previously unpublished data and findings.
      iv. **Conclusions:** A statement that will drive home the broader implications of the study results.
      v. **Impact Statement:** A statement defining the study’s impact, significance, or relevance to the field.
   b. **Abstract text must not exceed 2700 characters (spaces are not counted in character total).** Required headers are counted in the character total.
c. **ONE** table may be included as part of your abstract body but will reduce your maximum total character count allowable from 2700 to 2380. Additionally, all characters in your table will be counted towards your allowable maximum character count.

6. **QUESTIONNAIRE PAGE:**
   a. Check the box at the top of the page beside: “This abstract was not previously published, presented, or submitted for publication or presentation at the time of this submission.”
      i. This verifies the abstract contains original work. This means the work has not been 1) presented at a meeting of another national or international scientific organization prior to this meeting, or 2) submitted for publication at the time of submission to ASRM.
      ii. If any of these conditions are not met, you should not submit your abstract. Email abstracts@asrm.org with any questions.

- **Financial Support:** (optional) Identify all sources of financial support for the research or state "None" if appropriate.
- **References:** (optional) Identify all source materials
- **Non-FDA use of product/ACCME Disclosure** - Select your choice from the drop-down selection. You can choose to include your disclosure verbally or on a slide in your presentation.
- **IRB approval** - If appropriate, select “The abstract has been approved by a local Institutional Review Board (IRB) or equivalent” if human subjects or any human materials were utilized.
- **Data Responsibility** – Check the box beside “I accept complete responsibility for the data at the time of submission.”
- **HIPAA Compliance** - Check the box beside “HIPAA Compliance” to indicate you are in compliance with the HIPAA standards to protect the privacy of the patients discussed in your presentation (or to indicate your presentation does not pertain to patient treatment).
- **Data Submitted for Separate Abstract & Video Consideration** – only check this box if you are submitting a video of the methodology as well as this scientific abstract (oral or poster). Note: The two presentations cannot be identical and will be reviewed for duplication.

7. **AWARDS PAGE:** Select any awards **you are eligible for** or select the “I am not applying for an award” option at the top of the awards page.

8. **CV UPLOAD PAGE:** A CV is only required if the presenting author is applying for an award on the award page that requires a CV as part of the application.

9. **REVIEW AND SUBMIT PAGE:** When you have completed the abstract submission process, **PRINT A COPY OF YOUR ABSTRACT AND KEEP IT FOR FUTURE REFERENCE.** Once the submission portal closes on April 20, 2022, you will not have access to print or make edits.

B. **Review and selection of abstracts**
Abstracts will be reviewed by the Scientific Congress Committee and selected for inclusion in the program on the basis of scientific content and significance to the field of reproductive medicine. **Reviewers will consider the following criteria in their evaluations:**

*Score Criteria*

1. **Objective (research question/aim)**
2. **Materials and Methods**
3. **Results**
4. **Conclusion**
5. **Significance/Impact**

C. **Poster or Oral Presentation Expectations**
Abstracts will be considered for oral presentation unless the author designates “Poster Only” in the box provided. Abstracts not selected for oral presentation will be considered for poster presentation.

- **Oral presentations** will be 10 minutes in length followed by five minutes of discussion. PowerPoint and the use of LCD projection will be supported. Presenters submit their presentations prior to leaving for the meeting to a link included in the audio-visual instructions in the acceptance email sent to the primary author. Additional information will be available on the ASRM Congress website prior to the meeting.

- **Poster presentations** are made during our Poster Sessions (dates, times, and possible electronic presentation TBA). Poster preparation instructions (for both in-person and electronic) and a poster template will be available on the ASRM Congress Website prior to the meeting.

Electronic Submission Web Address: [https://asrm.confex.com/asrm/2022/cfp.cgi](https://asrm.confex.com/asrm/2022/cfp.cgi)
Available online February 16, 2022 – April 20, 2022.

**Technical assistance**

**Phone:** +1 (401) 334-0220 available Monday – Friday 8:30AM – 6:00 PM Eastern Standard Time USA (GMT -05:00).

**Email:** asrm@confex.com

For all non-technical questions, please view the FAQs on the Presenter Resources page on the ASRM Congress site. All further non-technical inquiries can be sent to abstracts@asrm.org.