

## Abstract FAQ:

### How do I submit an Abstract?

Full directions are available in the ASRM 2019 Call for Abstracts. The process is very simple, follow the guidelines in our call and click on the link on our site to submit an abstract or video-abstract.

### When will I receive notice of my abstract being accepted or declined by ASRM?

Abstract acceptance (as video, oral, or poster) or rejection letters will be sent to the primary author beginning June 24<sup>th</sup>. If the primary author has not received a letter by July 8, 2019, please email [asrm@confex.com](mailto:asrm@confex.com) for assistance.

### I've been selected to present an Oral Abstract presentation. What do I do now?

You should register yourself for the ASRM Scientific Congress & Expo! You are expected to prepare and present a 10-minute talk using a PowerPoint presentation followed by five minutes of discussion. You will receive an email with instructions on how to upload the PowerPoint presentation to the ASRM Presentation Management site **before** the meeting.

### I've been selected to present a Poster Abstract presentation. What do I do now?

You should register yourself for the ASRM Scientific Congress & Expo! Poster presenters are expected to attend hang their posters up before their assigned Presentation Session and to attend their session to discuss their work with their colleagues. Free continental breakfast will be available at the poster sessions each morning. No reservation is required. A Scientific Congress badge is required for entry to all sessions.

### Which Poster Session am I assigned?

- Poster numbers **P-1 through P-400**: You are scheduled to attend the Poster Presentations Session on **Tuesday, October 15, 2019** from 6:30 a.m. to 8:00 a.m. to stand by your poster and discuss your project.
- Poster numbers **P-400 through P-800**: You are scheduled to attend the Poster Presentations Session on **Wednesday, October 16, 2019** from 6:30 a.m. to 8:00 a.m. to stand beside your poster and discuss your project.

### Do Oral Abstract Presenters use the ASRM template for their presentations?

No! The ASRM PowerPoint template is for CME activities to have a more cohesive look. Oral Abstract Presenters should use their own PowerPoint design.

### Where do I upload my Oral Abstract Presentation?

An email will be sent to the primary author's email regarding password and login information closer to the meeting time.

### If the primary author cannot make the meeting, who do we notify to change the presenting author?

You can change the presenting author in the abstract system until the submission deadline of April

30, 2019. After this date, please have the primary author email ASRM directly with this request at [ithrash@asrm.org](mailto:ithrash@asrm.org). Please include your abstract number, title, and the name of the co-author that needs to be listed as the presenting author. No other changes can be made to the title, authors, or body of the abstracts after submission. Dates and times of presentations cannot be changed. Withdrawal deadline to withdraw without incurring a penalty is July 15, 2019.

### **Will there be a moderator for my oral abstract session?**

Yes! All oral abstract sessions are assigned at least two moderators, who are given instructions on keeping the presenters to their assigned times.

### **Where do I find the room number for my presentation?**

Assigned room numbers will be available in the ASRM mobile meeting app, in the printed daily schedules in your delegate packet, and in the Full Schedule available through the [asrmcongress.org](http://asrmcongress.org) site.

### **Should I register myself for the ASRM Scientific Congress?**

Yes! As the presenting author of an accepted abstract for oral presentation, you are expected to attend the ASRM 2019 Scientific Congress and Expo. **You must register yourself for the meeting even though you are a program participant.** No discounts are offered to abstract presenters.

### **Where is the abstract supplement so I can see my published abstract?**

All accepted abstracts are published in the Fertility & Sterility Abstract Supplement online at <https://www.fertstert.org/> as a supplemental issue, usually appearing near the beginning of September each year.

### **What is the abstract embargo?**

ASRM asks that authors maintain an embargo on information in the abstracts, along with any additional information that will be presented at the Congress, until the day and time scheduled for presentation at the Congress, with the exception of certain abstracts that are included in ASRM's press releases for the Scientific Congress- these will usually have an embargo set a few hours earlier than the scheduled presentation time. For more information regarding what may be released publicly before the Congress, or how to comply with the embargo, please contact [enicoll@asrm.org](mailto:enicoll@asrm.org).