

ASRM 2024 SCIENTIFIC CONGRESS & EXPO

CALL FOR VIDEO ABSTRACTS



The American Society for Reproductive Medicine Scientific Congress Program Planning Committee invites you to submit a scientific abstract for presentation consideration at the ASRM 2024 Scientific Congress & Expo, in Denver, Colorado. The [abstract submission portal](#) will be open beginning Wednesday, February 14, 2024. **Final Date for Submission of Abstracts: Wednesday, April 24, 2024, 5:00 PM Eastern Time.**

Changes to be aware of:

1. Topic categories and subcategories have changed. Please choose the category and subcategory that BEST represents your abstract topic. To view the [list](#) click here.
2. **SUBMISSION CHANGES:** ASRM now requires **all authors (presenting and co-authors) to login with an ASRM account id & password to access the submission and disclosure process. To prevent any delay in accessing the system, all abstract co-authors are encouraged to create an ASRM account before attempting to submit.** You can setup an ASRM account anytime online [here](#).
3. The last day to withdraw without penalty has been moved up and is **June 19th, 2024**.
4. Our award opportunities have increased, and instructions have changed. This information can be found in the abstract submission portal and on [asrmcongress.org](#). Please review carefully.

SUBMISSION REQUIREMENTS

- All abstracts and video summaries must be submitted electronically via the abstract/video submission site by the deadline. Email and/or late submissions will not be accepted. **Videos previously submitted in the past to ASRM, whether accepted or rejected, cannot be submitted again.**
- Implies that the presenting author & associated co-authors have legal and ethical rights to submit and present this work. Plagiarism and submitting work that an author has no rights to, will result in submission withdrawal and ASRM Scientific Congress & Expo participation restrictions in the future.
- Is assumed to be original work, not previously published, presented, or submitted for publication or presentation at the time of this submission.
- Indicates that the presenting author and/or a designated co-author will attend the meeting to present his/her work if accepted.
- Abstracts or videos regarding human reproductive cloning will not be considered or accepted.
- Appropriate Institutional Review Board (IRB) approval or exemption is required for all research involving human subjects or human materials.
- Scientific data may be presented as a scientific abstract (oral or poster) and the corresponding methodology as a video; however, the two presentations cannot be identical and will be reviewed for duplication. If you wish to submit the data in both formats, in the online application check "A scientific abstract was also submitted for consideration as a separate oral or poster presentation. If accepted, the two presentations will not be identical."
- Acceptance for presentation of a video automatically conveys permission to ASRM for inclusion of the video in the Society's online library and a copy to be stored in the Society's in-house library in the Administrative Office.
- Selected videos will be shown at the meeting in their original format as submitted for review.
- Must follow all ASRM formatting and authorship guidelines.

INTERNATIONAL TRAVELERS:

Due to potential travel restrictions, all individuals who require a visa to enter the United States are urged to immediately obtain necessary papers to attend the meeting upon submission of the abstract. An invitation letter may be obtained after registering for the Congress or via the Congress website on the [Attendees page](#). Please note that this letter does not imply any financial support by ASRM.

Technical assistance available Monday – Friday 8:30 AM – 4:00 PM Eastern Standard Time USA at:

Phone: +1 (401) 334-0220

Email: asrm@confex.com

ABSTRACT FORMATTING AND CONTENT

- Videos may be submitted to any of the following categories:
 - **Advanced Reproductive Technology**
 - **Reproductive Surgery**
 - **Reproductive Urology**
 - **Technology & Innovation**
- All videos are to be submitted in English.
- Videos must not exceed a total of **8 minutes** in length. Videos over time will be disqualified.
- **Acceptable video formats:** Videos submitted must be either Windows Media Player (.wmv files, version 7 through 9), QuickTime (.mov files, QT version 6 or 7), or MPEG-4 (.mpg4 files). Videotapes will not be accepted.
- **Recommended settings for video production:** Resolution 640x480 or 800x600. Recommended bit rate is 500k to 1000k (1 Mbps). This is the DVD quality on most programs. Do not use high definition (HD) settings for creation. The maximum file size for upload is 1GB.
- Titles are limited to 200 characters.
- Your abstract may have a maximum of 2,700 characters (NOT including spaces).
- Format the abstract into four (4) sections. Each section must be preceded by a section heading (see below). Section headings must be in upper case, followed by a colon, as shown below. The headers must be included, or the abstract text will not be accepted. **Required headers are not counted in the character total.** You may copy and paste formatted text from your word processor or use the buttons on the text box to format your text or add special characters.
 - **OBJECTIVE:** An introductory sentence indicating the objective and purpose of the study.
 - **MATERIALS AND METHODS:** A description of methodology including applicable statistical evaluation.
 - **CONCLUSIONS:** A statement that will drive home the broader implications of the study results.
 - **IMPACT STATEMENT:** A statement defining the study's impact, significance, or relevance to the field.
- Do not include title or authors within the abstract text. Figures, tables, pictures or image files, and/or graphics are not permitted and will be deleted.
- Special and scientific characters may be included. You can apply special formatting using the buttons along the top of the box for subscripts (x_2), superscripts (x^2), etc.
- For step-by-step visual instructions please click [here](#).

AUTHORSHIP

- The Presenting Author should be entered first. Search for each author using last name or email address.
- If you are not able to find an author using the search feature, please select the radio button beside "Not Found – Enter new name" then click SELECT to enter a new author. **New authors' first (given) name, last (family) name, degree(s), and email should be entered.**
- A disclosure of commercial and financial relationships must be completed for each individual author through the Abstract submission portal. An author on multiple abstracts need only complete one disclosure if they are submitted under the same email. **You will not be allowed to proceed to any other part of your abstract submission until all co-author disclosures are complete.** When you enter author information, an email is automatically sent to the co-authors, asking them to complete the disclosure.
- **Submitting authors** can return to abstracts for editing at any time before the abstract submission end date (April 24, 2024) by clicking on the link provided in your email or via the link on the right side of this [page](#).
- If you need to change who is the presenting author, you can do so in the system until the Abstract Submission period is over (April 24, 2024). After the submission period, please have the current presenting author email abstracts@asrm.org to request a different co-author be named as the presenting author. All author names should be included at the time of submission; no authors will be added after the abstract submission period ends. If the submitted presenting author is for any reason unable to make the request, ASRM may consider requests from co-authors on a case-by-case basis.

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ABSTRACT EMBARGO AND PUBLICATION

ASRM asks that authors maintain an embargo on information in the abstracts, along with any additional information that will be presented at the Congress, until the day and time scheduled for presentation at the Congress. All accepted abstracts are published in the *Fertility & Sterility* Abstract Supplement online at www.fertstert.org as a supplemental issue. Abstracts that are included in ASRM's press releases for the Scientific Congress are excluded from this rule. For more information on how to comply with the embargo, please contact publicaffairs@asrm.org.

NOTIFICATIONS

- Notifications regarding acceptance/rejection will be emailed to the **presenting author** beginning no later than June 5th, 2024, to the email address listed in the Online Abstract Submitter. All decisions by the Scientific Congress Committee and ASRM are final. **Dates and times of presentations cannot be changed.** If you do not receive notification of the status of your abstract by June 15th, 2024, please contact [Technical Support](#).
- The primary/presenting author is considered by ASRM the main point of contact for each abstract. This author is responsible for keeping their email contact information up to date within the abstract system.
- If the presenting author fails to provide a working email, to receive ASRM correspondence, resulting in an abstract not being presented, this is considered a failure to present, and the author will be subject to ASRM participation restrictions in the future. Requests for changes to emails on file can be made to: abstracts@asrm.org.

WITHDRAWAL DEADLINE, FAILURE TO PRESENT, and PENALTY

Last date to withdraw an accepted abstract without penalty is June 19th, 2024. After this date, any presenting author who fails to present an accepted abstract or have it presented by a co- author, will be subject to participation restrictions in the future. Exceptions will be considered for extreme, unforeseen circumstances, if the ASRM is given prompt notification. To withdraw an abstract, the primary author should email abstracts@asrm.org. The abstract title, number, and information about the withdrawal must be included.

AWARDS

To be considered for an award, one author must be a member in good standing of the ASRM at the time of submission. The Committee will select an overall first prize award video (\$1,000.00), a second-place video (\$500.00), and a third-place video (\$500.00). Individual category recognition may be identified by a certificate.

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