

the text box to format your text or add special characters.

- **OBJECTIVE:** An introductory sentence indicating the objective and purpose of the study.
- **MATERIALS AND METHODS:** A description of methodology including applicable statistical evaluation.
- **RESULTS:** A summary of the new, previously unpublished data and findings.
- **CONCLUSIONS:** A statement that will drive home the broader implications of the study results.
- **IMPACT STATEMENT:** A statement defining the study's impact, significance, or relevance to the field.
- Abbreviations used in abstracts must be defined at first mention if not already defined in the title. Abbreviations are permitted in titles if they immediately follow the term being abbreviated and are enclosed in parentheses
- Where possible, generic names should be used for pharmaceuticals, biologics, and medical devices. The trade name of the product used in a study can be referenced. The trade name may be used if the product is the only one of its general type and use of the generic name would encumber the reader. The use of promotional language and logos are strictly prohibited and will result in the abstract being disqualified.
- Do not identify individuals or affiliating institution in the title or abstract body. Doing so will result in the abstract being disqualified.
- For step-by-step visual instructions please click [here](#).

AUTHORSHIP:

- The Presenting Author should be entered first. Search for each author using last name or email address.
- If you are not able to find an author using the search feature, please select the radio button beside "Not Found – Enter new name" then click SELECT to enter a new author. **New authors' first (given) name, last (family) name, degree(s), and email should be entered.**
- A disclosure of commercial and financial relationships must be completed for **each individual author** through the Abstract submission portal. An author on multiple abstracts need only complete one disclosure if they are submitted under the same email. **You will not be allowed to proceed to any other part of your abstract submission until all co-author disclosures are complete.** When you enter author information, an email is automatically sent to the co-authors, asking them to complete the disclosure.
- **Submitting authors** can return to abstracts for editing at any time before the abstract submission end date (April 26, 2023) by clicking on the link provided in your email or via the link on the right side of this [page](#).
- If you need to change who is the presenting author, you can do so in the system until the Abstract Submission period is over (April 26, 2023). After the submission period, please have the current presenting author email abstracts@asrm.org to request a different co-author be named as the presenting author. All author names should be included at the time of submission; no authors will be added after the abstract submission period ends.

INTERNATIONAL TRAVELERS:

Due to potential travel restrictions, all individuals who require a visa to enter the United States are urged to immediately obtain necessary papers to attend the meeting upon submission of the abstract. An invitation letter may be obtained after registering for the Congress or via the Congress website on the Attendees page (<https://asrmcongress.org/attendees/>). Please note that this letter does not imply any financial support by ASRM.

ABSTRACT EMBARGO AND PUBLICATION

TECHNICAL ASSISTANCE WITH THE ABSTRACT SUBMISSION PORTAL

Phone: +1 (401) 334-0220 available Monday – Friday 8:30AM – 6:00 PM Eastern Standard Time USA (GMT - 05:00).

Email: asrm@confex.com

ASRM asks that authors maintain an embargo on information in the abstracts, along with any additional information that will be presented at the Congress, until the day and time scheduled for presentation at the Congress. All accepted abstracts are published in the *Fertility & Sterility* Abstract Supplement online at www.fertstert.org as a supplemental issue. Abstracts that are included in ASRM's press releases for the Scientific Congress are excluded from this rule. For more information on how to comply with the embargo, please contact publicaffairs@asrm.org.

NOTIFICATIONS

- Notifications regarding acceptance/rejection will be emailed to the **presenting author** beginning no later than June 2nd, 2023, to the email address listed in the Online Abstract Submitter. All decisions by the Scientific Congress Committee and ASRM are final. **Dates and times of presentations cannot be changed.** If you do not receive notification of the status of your abstract by June 7th, 2023, please contact [Technical Support](#).
- The primary/presenting author is considered by ASRM the main point of contact for each abstract. This author is responsible for keeping their email contact information up to date within the abstract system.
- If the presenting author fails to provide a working email, to receive ASRM correspondence, resulting in an abstract not being presented, this is considered a failure to present, and the author will be subject to ASRM participation restrictions in the future. Requests for changes to emails on file can be made to: abstracts@asrm.org.

WITHDRAWAL DEADLINE, FAILURE TO PRESENT, and PENALTY

Last date to withdraw an accepted abstract without penalty is June 19th, 2023. After this date, any presenting author who fails to present an accepted abstract or have it presented by a co- author, will be subject to participation restrictions in the future. Exceptions will be considered for extreme, unforeseen circumstances, if the ASRM is given prompt notification. To withdraw an abstract, the primary author should email abstracts@asrm.org. The abstract title, number, and information about the withdrawal must be included.

ABSTRACT AWARDS

ASRM has multiple award opportunities, including the Scientific Congress Prize Paper (Oral presentations) and the Scientific Congress Prize Posters. For an abstract to be considered for these awards, one author must be a member of ASRM in good standing. An abstract may receive more than one award. ASRM prize papers and posters winners will be announced, and the recipients will be recognized during the Awards/Closing Ceremony, Wednesday, October 18, 2023.

- **Scientific Congress Prize Papers (Oral presentations):** Candidates for two Scientific Congress Prizes will be selected by the Scientific Congress Committee from all abstracts submitted to the meeting regardless of designation of group for initial review. These oral presentations will be judged at the meeting and selection will be determined by the Scientific Congress Prize Paper Committee. The presenters of the two Scientific Congress Prize papers will each be awarded \$1,000.00.
- **Scientific Congress Prize Posters:** This year a top poster category has been added. Those selected as top poster presenters will be invited to give a 2- minute, one slide, presentation at the Top Poster Lightening Round to be held at the Congress. Prize Posters will be selected from these top presentations. Prize Posters will be judged and selected by the Scientific Congress Prize Poster Committee for First (\$500), Second (\$300), and Third place (\$200) prize awards.

For information regarding all other award opportunities please visit our website.

TECHNICAL ASSISTANCE WITH THE ABSTRACT SUBMISSION PORTAL

Phone: +1 (401) 334-0220 available Monday – Friday 8:30AM – 6:00 PM Eastern Standard Time USA (GMT - 05:00).

Email: asrm@confex.com